

Area Committee 3

Agenda



Date: Wednesday, 29 July 2020

Time: 1.30 pm

Venue: Virtual Meeting - Zoom Committee Meeting
with Public Access via YouTube

Distribution:

Councillors: Lesley Alexander, Nicola Bowden-Jones, Sultan Khan, Gill Kirk, Mhairi Threlfall, Estella Tincknell, Craig Cheney and Anna Keen

Copies to: Keith Houghton (Community Resources Manager)

Issued by: Sam Wilcock, Democratic Services

E-mail: democratic.services@bristol.gov.uk

Date: Tuesday, 21 July 2020



www.bristol.gov.uk

Agenda

1. Election of Chair

To elect the Chair of the Area Committee for the 2020-2021 municipal year.

2. Welcome and Apologies

(Pages 3 - 5)

3. Minutes of the previous meeting

To consider the minutes of the last meeting held on the 14th October 2019

(Pages 6 - 11)

4. Declarations of Interest

To hear any declaration of interests from Councillors on the Area Committee.

5. Public Forum

Please see the public information sheet attached to the agenda for information and detail about public forum processes. For this specific meeting, the deadlines are:

- The deadline for Public Forum Questions is 5pm on Thursday 23rd July.
- The deadline for Public Forum Statements is 12 noon on Tuesday 28th July.
- The deadline for registration to speak at the meeting is 12 noon on Monday 27th July.

Please email to democratic.services@bristol.gov.uk

6. Community Resources Manager Update and Decision Report

(Pages 12 - 33)



Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at <https://www.bristol.gov.uk/council-meetings>

Covid-19: changes to how we hold public meetings

Following changes to government rules, we will use video conferencing to hold all public meetings, including Cabinet, Full Council, regulatory meetings (where planning and licensing decisions are made) and scrutiny.

Councillors will take decisions remotely and the meetings will be broadcast live on YouTube.

Members of the public who wish to present their public forum in person during the video conference must register their interest by giving at least two clear working days' notice to Democratic Services of the request. To take part in the meeting, you will be required to register for a Zoom account, so that Democratic Services is able to match your named Zoom account to your public forum submission, and send you the password protected link and the instructions required to join the Zoom meeting to make your statement or ask your supplementary question(s).

As part of our security arrangements, please note that we will not permit access to the meeting if your Zoom credentials do not match your public forum submission credentials. This is in the interests of helping to ensure a safe meeting environment for all attending or observing proceedings via a live broadcast.

Please note: Members of the public will only be invited into the meeting for the duration of their submission and then be removed to permit the next public forum participant to speak.

Changes to Public Forum

Members of the public may make a written statement, ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee Members and will be published on the Council's website before the meeting. Please send it to democratic.services@bristol.gov.uk. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting**.
- Any statement submitted should be no longer than one side of A4 paper. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.
- **Your intention to attend the meeting must be received no later than two clear working days in advance. The meeting agenda will clearly state the relevant public forum deadlines.**



By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the Committee, published on the website and within the minutes. Your statement or question will also be made available to the public via publication on the Council's website and may be provided upon request in response to Freedom of Information Act requests in the future.

We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.

During the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- Public Forum will be circulated to the Committee members prior to the meeting and published on the website.
- If you have arranged with Democratic Services to attend the meeting to present your statement or ask a question(s), you should log into Zoom and use the meeting link provided which will admit you to the waiting room.
- The Chair will call each submission in turn and you will be invited into the meeting. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute, and you may need to be muted if you exceed your allotted time.**
- If there are a large number of submissions on one matter, a representative may be requested to speak on the group's behalf.
- If you do not attend the meeting at which your public forum submission is being taken your statement will be noted by Members.

For further information about procedure rules please refer to our Constitution

<https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

The privacy notice for Democratic Services can be viewed at www.bristol.gov.uk/about-our-website/privacy-and-processing-notices-for-resource-services

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Bristol City Council

Minutes of the Area Committee 3

14 October 2019 at 6.30 pm



Members Present

Councillors: Lesley Alexander, Nicola Bowden-Jones, Craig Cheney, Anna Keen, Sultan Khan, Gill Kirk, Mhairi Threlfall and Estella Tincknell.

Officers in Attendance

Keith Chant (Parks Projects Manager), Robert Grieve, (Principal Officer, Highways & Traffic), Keith Houghton (Community Resources Manager) and Corrina Haskins (Democratic Services)

1. Election of Chair

RESOLVED – that Councillor Gill Kirk be elected Chair for the meeting.

2. Apologies for Absence

It was agreed to elect a Chair and Vice-Chair in the event of further meetings being called during the municipal year 2019-2020.

RESOLVED

- (1) That Councillor Craig Cheney be elected Chair of Area 3 Committee for 2019-20;
- (2) That Councillor Lesley Alexander be elected Vice-Chair of Area 3 Committee for 2019-20.

3. Welcome and Introductions

The Chair welcomed everyone to the meeting.

4. Declarations of Interest

Councillor Craig Cheney and Councillor Anna Keen declared non pecuniary interests as Trustees of Hillfields Family and Community Trust.



5. Minutes of the Previous Meeting - 15 October 2018

RESOLVED – that the Minutes of the previous Meeting held on 15th October 2018 be agreed as a correct record and signed by the Chair.

6. Public Forum

No Public Forum had been received.

7. Area Committee 3 Report October 2019

The Community Resources Manager introduced the report and circulated an update as follows:

- AC3 had received a further £83,988.81 in September 2019 which raised the Community Infrastructure Levy (CIL) available from £346,729.70 to £430,718.51;
- There was an amendment in relation to the Rousham and Stottbury Roads project whereby a total of £51,947.18 of CIL funding was required as there was less Section 106 money available than included in the original report. This was because the Horfield and Lockleaze NP had already allocated most of it and this hadn't been registered on the published S106 record. BCC Transport in addition is requesting the AC3 to allocate the remainder to complete the Romney Avenue crossing.

Recommendation 2

The Committee noted the following updates on the progress of projects agreed at the previous meeting:

Fishponds Park: play equipment – plans had been approved and BCC Parks were looking at a target date of February 2020 to start work.

Stoke Park: entrance points improvements and provision of outdoor activity and fitness equipment – works on the project were underway.

Gainsborough Square: replacement of basket swing, safety surfacing and creative items to enhance environment – this project had been delivered.

Coombe Brook Nature Reserve: Wildlife information Board: BCC Parks were looking to accelerate this project and it was hoped that it would be completed by the end of the year.

Improve public transport infrastructure in Lockleaze – The upgrade was scheduled for spring 2020.

Lower Eastville Community Mural Project – All the money had been released but there was a delay in delivering the project. The project had been a success in terms of community engagement but there



were challenges in relation to the bin boxes and looking at how to restrict the waste and consultation was ongoing.

Old Library Muller Road – works were scheduled to start. The Committee noted that The Old Library project is proceeding through planning stages (application submitted)

Hillfields Notice Board Project – It was noted that there was a delay with delivering this project because the Community Resources Manager had not received a response to the enquiry he followed up. Councillor Cheney undertook to pursue this with the Hillfields Family and Community Trust via Jan Ross.

RESOLVED - that the progress of projects approved at the 15th October 2018 AC3 meeting be noted;

Recommendation 3

RESOLVED - that the projects invited to submit Stage 2 full Proposals and those not invited or not able to proceed be noted;

Recommendation 4

Members considered the option of pre-committing future CIL receipts, but agreed that this was not an appropriate course of action in view of the 2020 local elections.

RESOLVED –

- (1) that the CIL and S106 monies available be noted;
- (2) the option of pre-committing future CIL receipts to support the proposals in the report be noted, but NOT approved.

Recommendation 5

RESOLVED - that a total of **£428,404.18 (CIL)** and **£71,675.19 (Section 106)** be approved to fund the following projects:

Project 1: Greenbank View steps improvement

Delivery Group: BCC Parks

Full Proposed amount requested: £2,100 (CIL £2,100)

Councillor Mhairi Threlfall asked the Committee to consider an additional £3,000 to pay for notice boards in the area.

RESOLVED (unanimously) that funding of £5,100 (CIL) to deliver the project be approved.

Project 2: Eastville Park play area: New impact surfacing and play equipment

Delivery Group: BCC Parks



Full proposed amount requested: £108,000 (CIL £108,000)

RESOLVED (unanimously) that funding of £108,000 (CIL) to deliver the project be approved.

Project 3: A new scout hall and landscaping of the grounds

Delivery Group: 252nd Scouts, Bristol

Full proposed amount requested £200,000 (CIL £200,000)

Following a debate, Members agreed to offer £140,000 with a condition that the 252nd Scouts be requested to raise match funding and provide evidence of this before the CIL funding is released.

RESOLVED (unanimously) that funding of £140,000 (CIL) to deliver the project be approved with a condition that the 252nd Scouts be requested to raise match funding and provide evidence of this before the CIL funding is released.

Project 4: Hillfields Community Hub: Refurbish the Hub

Delivery Group: Hillfields Family & Community Trust

Full proposed amount requested: £200,000 (CIL £200,000)

Members were advised that the Trust had accepted that the project may not get the support for the full funding of £200,000 and had suggested a lower figure of £80,000 to allow the regeneration works to start. Following a debate, it was agreed that this would be raised to £90,000. Members also noted that the area would soon benefit from funds from a Section 106 Agreement relating to the loss of football facilities as a result of a proposed housing development.

RESOLVED (unanimously) that funding of £90,000 (CIL) to deliver the project be approved.

Project 5: Gainsborough Square improvements

Delivery Group: Lockleaze Neighbourhood Trust and Boing! CIC

Full proposed amount requested: £11,588.09 (S106 £11,588.09: 14/00897 / Cameron Wk / Gainsborough Square Junction, Lockleaze)

RESOLVED (unanimously) that funding of £11,588.09 (S106) to deliver the project be approved.

Project 6: Rousham & Stottbury Roads: reducing speeding

Delivery Group: BCC Transport

Full proposed amount requested: £60,000 (CIL £51,947.18) (S106 £8,052.82: 04/01885 / Eastgate Market Site, Eastgate Road, Eastville)

RESOLVED (unanimously) that funding of £60,000 (CIL £51,947.18) (S106 £8,052.82) to deliver the project be approved.

Project 7: The Vench: Improvements to the kitchen



Delivery Group: Groundwork South

Full proposed amount requested: £11,725 (CIL £11,725)

RESOLVED (unanimously) that funding of £11,725 (CIL £11,725) to deliver the project be approved.

Project 8: The Vench – Improvements to play equipment at adventure playground

Delivery Group: Groundwork South

Full proposed amount requested: £21,632 (CIL £21,632)

RESOLVED (unanimously) that funding of £21,632 (CIL £21,632) to deliver the project be approved.

Project 9: Sir John's Lane public right of way

Delivery Group: BCC Parks

Full proposed amount requested: £50,000 (CIL £50,000)

It was agreed not to pursue this project at this stage, but to retain on the list of schemes for the following year.

RESOLVED (unanimously) that no funding be granted for the project.

Project 10: Replacement tree planting

Full proposed amount requested: £52,034.28 (S106 £52,034.28: 15/03213: Foundry Lane & Deep Pit Road, Speedwell; £27,195.79; 12/05495: Gleeson House, Goffenton Drive, Fishponds; £24,891.28)

RESOLVED (unanimously) that funding of £52,034.28 (S106 £52,034.28) to deliver the project be approved.

Project: Stoke Park Primary School: enhance the entrance and provide signage

Full proposed amount: £2,000

Members were informed that this project had been omitted from the list of projects invited to submit Stage 2 Full Proposals and therefore the Committee would be unable to agree funding at this meeting.

RESOLVED (unanimously) that officers be requested to investigate the possibility of internal funding to deliver this project.

Recommendation 6

RESOLVED (unanimously) that the request for use of £7,128.98 S106 allocation to complete the Romney Avenue zebra crossing scheme be approved (£7,128.98 :04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze;

Recommendation 7



RESOLVED (unanimously) that the request to amend the use of S106 allocation for Old Library play area be agreed as follows: from installation and maintenance of children's play equipment in the grounds of the Old Library on Muller Road to:

- (a) a large garden entrance, improving health and safety, visibility and accessibility;
- (b) disabled access including ramps and improved paths and access to disabled toilet;
- (c) Safe perimeter fencing;
- (d) buggy and cycle storage and awning incorporated within the building extension to provide a covered outdoor recreational/ play area.

Recommendation 8

RESOLVED (unanimously) that the following undeveloped priority projects from Stage 1 be held over to the following year:

1. Sir John's Lane Public Right of Way;
2. Radley Road - planting of street trees; It was noted that there were a number of services in the area making tree planting difficult but it may be possible in a different part of the road.
3. Coronation Avenue - planting 6 -12 street trees;
4. Bristol Community Trust - half the development costs and 10% of the build costs of a new Community Centre. It was noted that Bristol Community Trust was progressing work to find match funding
5. Reducing the wide grass verges in Lockleaze to create more on road parking. It was noted that there was ongoing work in Lawrence Weston to address a similar problem of car parking on grass verges and there may be more information about a solution in the future.

Recommendation 9

RESOLVED that the legal information concerning the Public Sector Equality duty of the Area Committee in reaching all its decisions be noted.

Meeting ended at 7.58 pm

CHAIR _____





**Area Committee 3 Meeting
Date 29th July 2020**

Report of: Keith Houghton,

Title: Community Resources Manager, Neighbourhoods & Communities

Telephone Number: 0117 922 2135

RECOMMENDATIONS. The Committee is asked:

1. That the Area Committee elects or confirms the Chairperson for the Committee meeting (Item 2)
2. Note the proposed updating of progress on previously-approved projects in the light of Covid-19 impacts. (Item 3)
3. Note the decision to pause 2020 CIL and S106 decisions with the exception of S106 monies specified for tree planting and replacement (Item 4)
4. Note the CIL and S106 monies available at 30th June 2020 and the 2 S106 contributions which are at risk as outside their 'committed by' date (Item 5)
5. To consider the funding for the S106 Tree Proposal submitted, including any conditions which they may wish to attach (Item 6)
6. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 7)

1. Background:

- a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
- b. Area Committee 3 consists of the councillors representing the wards of Lockleaze, Eastville, Frome Vale and Hillfields.
- c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
- d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at:
<https://www.bristol.gov.uk/people-communities/local-decision-making>

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2. Terms of Reference and Election of Chairperson

- a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 3rd October 2018

Recommendations

That the Area Committee formally elects its Chairperson for the Committee

3. Progress update on CIL & S106-funded projects approved at 2018 & 2019 Area Committee Meetings

Covid-19 has impacted on the delivery of previously agreed projects. The Community Resources team is currently gathering updates on progress and any likely delays. An update on BCC-delivered and Voluntary/Community group-delivered schemes will be made available to councillors at end August 2020

4. Allocation of CIL and Section 106 Funds

a. A timetable and process for developing Outline and Full Proposals for funding from CIL and S106 resources for 2020 was agreed and a start made from January 2020. The arrival of the Covid-19 pandemic lockdown in March required both the reallocation staffing resources in the council and disruption of the network of community events to identify priorities. A decision was made by the Deputy Mayor (Communities, Equalities & Public Health) to pause the process and not to accept any CIL or S106 proposals in 2020 **with the exception of tree replacement Section 106 decisions**, which could be developed and considered by Area Committees and planted in the 2020/21 winter season.

These S106 Tree proposals are presented for decision by the Area Committee in this paper.

5. CIL and Section 106 Monies available to Area Committee 3 at 30th June 2020

a. CIL available:

At the end of June 2020 there was an overall sum of **£44,938.92** available to Area Committee 3.

See Appendix 1

b. Section 106 available:

- i. At the end of June 2020 there was a total of **£91,958.60** uncommitted Section 106 agreement monies available for AC3, of which **£37,188.22** is designated specifically for tree planting and tree replacement
- ii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.
- iii. The Committee is asked to note that there are no time-limited S106 contributions at risk if not allocated.

See Appendix 2

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6. 2020 Stage 2 Full Project Proposal: for decision

Proposal 1: Tree Bristol Tree Planting Proposal

Section 2a. Name of your group or organisation: Tree Bristol - Bristol City Council
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words) Bristol City Council and their partners aim to plant as many trees as possible in the Local Authority Area. Bristol's One City Action Plan has the Environmental Objective of doubling the tree canopy in the city by 2046 and becoming carbon neutral by 2030.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Tree Bristol utilises private sponsorship, Corporate sponsorship and development funding (s106 and CIL), to fund tree planting. Tree planting contributes to both of the One City targets as well as many other attendant benefits such as habitat creation for wildlife, pollution absorption and reducing the urban heat island effect.

ii. where will it be delivered?

48 tree plantings across the AC3 Area using section 106 contributions that are ring fenced for tree planting. There are only 2 s106 contributions available in the AC3 area this year – 17/05939 from Lidl, Muller Road which allows for the planting of 47.34 trees and 15/03213 from Foundry Lane & Deep Pit Road, Speedwell which allows for the planting of 0.83 trees so a total of 48 trees can be funded.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
17/05939 / Lidl, Muller Road, Horfield	£36,550.66	9 Aug 23	The provision replacement tree planting in the vicinity of the Development
15/03213 / Foundry Lane & Deep Pit Road, Speedwell	£637.56	3 Sep 23	The provision of replacement tree planting in the vicinity of the Development

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

All of these contributions are for tree planting specifically. All of the sites identified are within the ambits of the individual contributions. Codes, Sites, Tree Planting locations and Tree Species are set out below:

106 Code	Ward	Site	TPL	Species
17/05939	Lockleaze	Purdown Open Space	100051	Acer Campestre
17/05939	Lockleaze	Purdown Open Space	100052	Acer Campestre
17/05939	Lockleaze	Purdown Open Space	100053	Acer Campestre
17/05939	Lockleaze	Purdown Open Space	100054	Acer Campestre
17/05939	Lockleaze	Muller Road	100005.5	Liquidambr styraciflua
17/05939	Lockleaze	Muller Road	100027.6	Acer x freemanii Armstrong

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17/05939	Lockleaze	Muller Road Recreation Ground	100073.2	Prunus avium
17/05939	Lockleaze	Muller Road Recreation Ground	100171	Quercus robur
		Morris Road & Downman Road		
17/05939	Lockleaze	A/A	100029.5	Betula nigra
17/05939	Lockleaze	Blake Road	100002.5	Paulownia tomentosa
17/05939	Lockleaze	Gainsborough Square Park	100016.5	Quercus robur Fastigiata Koste
17/05939	Lockleaze	Gainsborough Square Park	100039.2	Liriodendron tulipifera
17/05939	Lockleaze	Gainsborough Square Park	100038.5	Quercus robur Fastigiata Koste
17/05939	Lockleaze	Gainsborough Square Park	100043.6	Betula utilis jacquemontii
17/05939	Lockleaze	Gainsborough Square Park	100042.5	Betula utilis jacquemontii
17/05939	Lockleaze	Gainsborough Square Park	100047	Betula utilis jacquemontii
17/05939	Lockleaze	Edward Bird House (SH)	100006.5	Malus evereste
17/05939	Lockleaze	Edward Bird House (SH)	100017.5	Prunus Sunset Boulevard
17/05939	Lockleaze	Edward Bird House (SH)	100018.5	Prunus Sunset Boulevard
				Koelreuteria paniculata
17/05939	Lockleaze	Edward Bird House (SH)	100019.5	September
				Liquidambar styraciflua
17/05939	Lockleaze	Edward Bird House (SH)	100023.5	Worplesdon
17/05939	Lockleaze	Shakespeare Avenue	100018.6	Acer x freemanii Armstrong
17/05939	Lockleaze	Shakespeare Avenue	100021.1	Acer x freemanii Armstrong
17/05939	Lockleaze	Shakespeare Avenue	100019.6	TBC - BETH
17/05939	Eastville	Elmshurst Avenue	100001.6	Malus hupehensis
17/05939	Eastville	Oakdene Avenue	100001.6	Malus hupehensis
		Eastville Roundabout M32		
17/05939	Eastville	Junction 2	100004.5	Metasequoia glyptostroboides
		Eastville Roundabout M32		
17/05939	Eastville	Junction 2	100003.5	Metasequoia glyptostroboides
17/05939	Eastville	Avery Road	100009.5	Crataegus laevigata 'Paul's Sc
17/05939	Lockleaze	Lockleaze Open Space	100225.5	Pinus pinea
17/05939	Lockleaze	Nash Drive	100020	Tilia mongolica
17/05939	Lockleaze	Nash Drive	100021	Tilia mongolica
17/05939	Lockleaze	Nash Drive	100022	Tilia mongolica
17/05939	Lockleaze	Nash Drive	100023	Tilia mongolica
17/05939	Lockleaze	Nash Drive	100024	Prunus Sunset Boulevard
17/05939	Lockleaze	Nash Drive	100025	Prunus Sunset Boulevard

17/05939	Lockleaze	Nash Drive	100026	Prunus Sunset Boulevard
17/05939	Lockleaze	Nash Drive	100027	Prunus Sunset Boulevard
17/05939	Lockleaze	Stottbury Road	100002	Cladrastis lutea
17/05939	Lockleaze	Stottbury Road	100001.5	Cladrastis lutea
17/05939	Lockleaze	Stottbury Road	100003	Cladrastis lutea
17/05939	Lockleaze	Muller Road	100004.5	Acer rubrum
17/05939	Lockleaze	Muller Road	100015.5	Acer x freemanii Armstrong
17/05939	Lockleaze	Romney Avenue Footpath	100033.5	Quercus robur
17/05939	Eastville	Larks Field	100006.5	Magnolia x loebneri
17/05939	Eastville	Larks Field	100006.1	Magnolia x loebneri
17/05939	Eastville	Trendlewood Park Estate	100039.5	Sorbus aucuparia
15/03213	Eastville	Hawkesbury Road	100001.5	Tilia cordata Greenspire

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase canopy cover in AC area	Percentage of canopy cover	Tree audits using i-Tree methodology & satellite imagery
Outcome 2	Contribute to cleaner air	NO2 and SO2 measurements	Annual measurements by Environment Agency
Outcome 3	Improved satisfaction	QoL indicators	Improved Environment QoL survey scores

	in local environment		

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
Completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
BME people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

All planted locations are assessed and those impacting on accessibility guidelines as laid out in the Equalities Act 2010. Those that don't meet the criteria, (eg. Street tree locations that are in adopted highways of less than 1.8m thus impeding access to wheelchairs, mobility scooters and pushchairs), are rejected and alternatives sought.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

All groups, residents and businesses in the immediate area of new planting sites are consulted with site maps and rationale for planting. Tree Bristol will encourage local people along to plant where safe to do so ie. In parks and green spaces. (planting in the highway in suitable for volunteer planting due to risk assessment highlighting health & safety risk.

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes	X	No	
If "yes" please provide contact details	Name: Shaun Taylor (Highways) / Richard Fletcher (Parks) Tel: 0117 9222404 / 0117 9223896 Email: shaun.taylor@bristol.gov.uk /			

	Richard.fletcher@bristol.gov.uk
If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a two year follow-on maintenance programme to ensure establishment. Trees are guaranteed for two years and will be replaced free of charge in case of failure

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021 onwards
Key Milestones:	Final tree locations plotted with Tree Forum	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

Section 4d. Project Delivery Budget

Project Expenditure	Project Funding Sources
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A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
48 Tree replacements @ £765.21 per tree	36,730.08		36,730.08						36,730.08
Residue of S106 to support maintenance	458.14		458.14						458.14
A. Total Project Capital Totals	37,188.22		37,188.22						37,188.22
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	37,188.22		37,188.22						37,188.22

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Tree Bristol attempts to promote our Community work amongst all protected groups. We have promoted work on the project to Young mums groups in Hartcliffe and Withywood and Somali Mothers group in Easton for community planting events		Yes. We promote outdoor career opportunities to girls and women encouraging them to consider traditionally 'male careers' such as horticulture and tree surgery	Yes we have schools working alongside groups breaking down barriers and encouraging further work, eg allotment scheme at City Academy		
Age Older and young people	Many of our lead volunteers are older and retired people. We are looking to reduce social isolation by					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Page 24	promoting joint planting and maintenance events between younger school children and older people in supported accommodation. We have worked on planting events with North Bristol Dementia Group with older people with dementia and Alzheimers working with us in Penpole Woods planting more trees.					
Disability	All our planting schemes and				Frustration for people with	We have addressed this by

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people Page 25	events are designed with access requirements under the Equalities Act in mind.				disabilities around limited ability to use tools.	purchasing smaller and lighter equipment where possible.
Race Black & Minority Ethnic people	We promote volunteering opportunities to BAME groups and target promotion and consultation to BAME communities when running and consulting on new schemes				Public perception that certain communities are benefitting from greening communities over others.	We address this through education – regularly producing maps where we've planted throughout the city
Sexual						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or belief	We promote our work to a wide range of religious groups and encourage faith			Our work has introduced faith groups to their local communities where there had		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Page 27	groups to get involved with planting trees. These have included Roman Catholic Schools, Coptic Christian Church in St George, Hindu Temple in Chelsea Road, Jamal Mosque in Eastville.			been no contact before. This fosters trust and cooperation which continues after we finish a project		
marriage and civil partnership						
Other relevant communities of interest Eg: people who are looked after by the	We do target special schools such as Woodstock, Kingsweston, Elmfield School for					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
<p>council; those with responsibilities as a carer; people disadvantaged by economic or social background</p>	<p>the Deaf and New Fosseway Special School to get children with a range of mental health issues, physical disabilities, emotional and behavioural problems and learning difficulties. This engagement takes a lot more planning and differentiation but the children, carers, teaching staff and volunteers get a huge amount from</p>					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	this work and our feedback is consistently excellent.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
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Obtained a range of quotes?	Quote includes range of quotes from nursery providers for tree stock. Fixed rate for installation etc from current tree contractor under BCC procurement rules
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	Standard tree maintenance calculations including fixed watering costs for first two years
Please provide evidence of the quotes you've obtained	

5.	Summarise below how much you are requesting					
	CIL					
	S106 (complete table below)		£37,188.22			
Page 30	Permission / Site / S106 Code	Current Contribution Value	£ requested	£ remaining	Date to be Spent / Committed by	Purpose of Contribution
	17/05939 / Lidl, Muller Road, Horfield	£36,550.66	£36,550.66	£0	9 Aug 23	The provision replacement tree planting in the vicinity of the Development
	15/03213 / Foundry Lane & Deep Pit Road, Speedwell	£637.56	£637.56	£0	3 Sep 23	The provision of replacement tree planting in the vicinity of the Development

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not, in particular whether to approve planting in adjacent Area Committee 2 area with available AC1 S106 monies

7. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Page 31
- Disability
 - Sexual orientation
 - Age
 - Gender reassignment
 - Religion and belief
 - Sex
 - Race
 - Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Area Committee 3 (Comprising the following wards: Eastville, Frome Vale, Hillfields, Lockleaze)

CIL monies held - 30 June 2020

Monies to be spent on measures to support the development of the Area Committee's area, by funding:
a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Scheme	Commitments	Income
20/07/18	16/05376	Blackberry Hill Hospital, Fishponds (1)		£49,954.49
16/08/18	17/03462	Land north of Brook Road, Speedwell (2)		£12,210.13
22/08/18	17/01238	566 Fishponds Road, Fishponds		£991.41
06/09/18	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (1)		£10,706.98
28/09/18	16/05376	Blackberry Hill Hospital, Fishponds (2)		£55,595.84
11/10/18	17/06099	19 Welsford Road, Stapleton		£1,421.49
16/10/18	16/03557	74 to 82 Staple Hill Road, Staple Hill (4)		£6,291.18
08/11/18	18/01526	144 Ridgeway Road, Fishponds		£245.71
08/11/18	18/01048	Petrol Station, Muller Road, Eastville		£2,426.79
14/11/18	16/00844	32 Heathcote Road, Fishponds		£587.14
21/11/18	16/01906	121 Gordon Road, Speedwell		£2,856.82
03/01/19	15/04201	12 Pound Drive, Fishponds		£416.72
14/01/19	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (2)		£10,706.98
07/02/19	16/03541	249 Muller Road, Lockleaze		£1,366.94
14/02/19	17/03462	Land north of Brook Road, Speedwell (3)		£18,315.20
05/03/19	15/06589	Former Garage Site, Ronayne Walk, Oldbury Court		£2,999.93
15/03/19	18/04732	320 Fishponds Road, Eastville		£481.99
08/04/19	16/05376	Blackberry Hill Hospital, Fishponds (3)		£83,393.76
23/05/19	15/02886	30 North Devon Road, Fishponds		£442.23
04/06/19	18/02589	Former Workshop, Channons Hill, Fishponds		£4,398.55
05/06/19	18/02583	487 Whitehall Road, Speedwell		£707.81
08/07/19	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (3)		£16,060.47
09/08/19	14/05730	82 Holly Lodge Road, Speedwell		£1,607.34
21/08/19	17/04242	22 Kiln Close, Soundwell		£687.59
22/08/19	17/03462	Land north of Brook Road, Speedwell (4)		£18,315.20
05/09/19	18/06731	20 Crofts End Road, Speedwell		£595.05
02/10/19	16/05376	Blackberry Hill Hospital, Fishponds (4)		£83,393.76
26/11/19	17/00078	16 Hottom Gardens, Horfield		£1,935.60
02/12/19	14/04519	541 to 551 Fishponds Road, Fishponds		£12,440.73
11/12/19	19/02986	The Vicarage, Stoke View Road, Fishponds		£1,803.52
09/01/20	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (4)		£16,060.47
20/01/20	18/04138	15 Crowther Road, Lockleaze		£179.30
23/01/20	18/02809	Former Garage Site, Alfoxton Road, Lockleaze		£80.89
03/02/20	19/02829	249 Charlton Road, Hillfields		£3,870.70
07/02/20	18/03239	1 Dormer Road, Eastville		£2,062.77
10/02/20	16/06890	13 to 19 Vassall Court, Fishponds (1)		£2,906.24
14/02/20	16/04704	85 Ingleside Road, Kingswood		£1,284.38
		Rousham Road Traffic Calming (14 Oct 19)	£51,947.18	
		Hillfields Community Centre (14 Oct 19)	£45,000.00	
		New Scout Hut for 252nd Scouts (14 Oct 19)	£140,000.00	
		Eastville Park Play Area (14 Oct 19)	£108,000.00	
		Greenbank View Improvements (14 Oct 19)	£5,100.00	
		Old Library Community Centre (15 Oct 18)	£15,000.00	
		Coombe Brook Information Board (15 Oct 18)	£3,000.00	
		Hillfields Park Skate Park	£10,000.00	
		Parkwork Volunteers	£6,816.00	
			Total Held	£429,802.10
			Commitments Identified	£384,863.18
			Total Available to Allocate	£44,938.92

Area Committee 3 Devolved Section 106 monies held as at 30 June 2020

Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Time Limit	Purpose of Contribution
17/01466 / Aldi, Petherbridge Way, Lockleaze	Adam Crowther (Sustainable Transport Manager)	£49,570.34	No Limit	The provision of Public Transport improvements in the vicinity of the Petherbridge Way Aldi
04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze	Keith Chant (Parks Assets and Projects Manager)	£12,787.30	7 May 19	The provision and maintenance of off-site play areas and recreational public open space within Lockleaze Ward (£11,587.26 of this funding allocated to Gainsborough Square on 15 October 2018.)
12/04445 / 247 Charlton Road, Kingswood	Keith Chant (Parks Assets and Projects Manager)	£4,000.00	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 247 Charlton Road
09/04840 / 31 Copley Gardens, Lockleaze	Keith Chant (Parks Assets and Projects Manager)	£3,703.74	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Copley Gardens (Funding allocated to Gainsborough Square on 15 October 2018.)
04/01885 / Eastgate Market Site, Eastgate Road, Eastville	Mark Spurduty (Area Highways Manager)	£8,052.82	21 Dec 22	Enhancements to public transport, pedestrian routes and the public realm, including Zebra Crossings, bus boarders, splitter islands, tactile paving and kerbs and cycle path improvements all within the vicinity of the site. (Funding allocated on 14 Oct 19 to Rousham Road Traffic Calming)
17/05939 / Lidl, Muller Road, Horfield	Richard Ennion (Horticultural Services Manager)	£36,550.66	9 Aug 23	The provision replacement tree planting in the vicinity of the Development
15/03213 / Foundry Lane & Deep Pit Road, Speedwell	Richard Ennion (Horticultural Services Manager)	£637.56	3 Sep 23	The provision of replacement tree planting in the vicinity of the Development